



केन्द्रीय माध्यमिक शिक्षा बोर्ड
CENTRAL BOARD OF SECONDARY EDUCATION

Dated:09.06.2017

Ref. No.CBSE/RO/PTN/2017/

All Heads of the Schools,
(Bihar & Jharkhand),
CBSE, Regional Office, Patna.

Subject: Permission for direct admission in Class X/XII-reg.

Dear Principal,

The Direct Admission for class X/XII are being given by the Principals on the basis of parent's transfer, shifting of the family, medical basis and better education for the students who are approaching from the other cities. However, it is being observed that the heads of the institutes are not following the proper procedure as mentioned in Rule No.7.3, 7.4 & 7.5 of Examination Bye-Laws of the Board.

The following to be ensured before giving the provisional admission to the students/candidates in class IX, X, XI & XII.

1. The proper Transfer Certificate (T.C.) signed by the District Education Officer (DEO) or authorized person should be obtained from the parents.
2. The proper Progress Card with the signature of the Principals of the School clearly reflects the results of the students/candidates in word – Pass, promoted or fail.
3. The proper affidavit for the reason of admission in the School in original.
4. The proper medical certificate from the Govt. Hospital those who require the admission on medical ground.
5. The above certificates should be verified minutely by the Principal to know the genuineness before giving the admission in the School.

All such cases should be submitted within one month from the date of admission by the Principal of the concerned school to the CBSE, Regional Office, Patna with the above documents as well as the admission form of the students/candidates of the school in which he/she has admitted.

क्षेत्रीय कार्यालय, अम्बिका कॉम्प्लेक्स, स्टेट बैंक कॉलोनी के पीछे, ब्रह्मस्थान
शेखपुरा, राजा बाजार, बैली रोड, पटना- 800 014 बिहार

REGIONAL OFFICE

Ambika Complex, Behind State Bank Colony, Brahmsthan,
Sheikhpura, Raja Bazar, Bailey Road, Patna - 800014 (Bihar)

फोन / Telephone : 0612 - 2295080/2295008 वेबसाइट/Website: www.cbse.nic.in

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Further, it may also be noted that the number of candidates/students should not be increased more than the permission has been given to the Schools in the Affiliation letter or Extension letter of the School by the Affiliation Branch, CBSE, Headquarter, Delhi. If any lapse on the above, will be viewed seriously and the School will be responsible and the suitable action will be taken against the School as per norms of the Board.

Yours faithfully,

(Lakhan Lal Meena)
Regional Officer

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